

Junipero Serra Elementary

PTA Meeting Minutes

October 4th, 2022

Closed Session – 6:30pm

- I. CALL TO ORDER- 6:35pm
 - a. In attendance: Anna Belitski, Kristyn Meyer, Emily Dalyon, Julie Ueltschi, Michelle Brown
 - II. APPROVAL OF SEPTEMBER MINUTES
 - a. 1st: Julie Ueltschi 2nd: Emily Dalton
 - III. CHECK RATIFICATION (700-704)- \$4228.03
 - a. 2st: Kristin Meyer 2nd: Emily Dalton
 - IV. REQUISITION REVIEW
 - a. Spirit Sticks – School Life- New spirit sticks for wow tickets, triple crown tags
 - b. Teacher Stipend – Maria Geib- Receipts are in, will be reimbursing
 - c. Assembly – Hoop it Up for FUN RUN Kick off
 - i. Will need to write 2 checks: \$100 deposit and remaining balance of \$1358
 - ii. Primary and secondary will likely be split it up
 - d. Spirit Gear – Teacher Gear from 3 Day Prints- Orders in
 - e. Insurance Premium – AIM
 - i. Motion to increase Budget line item from \$258 to \$272 due to increase.
 1. Motion to increase budget: Michelle Brown, All present agree to increase
 - f. Harvest Fest/Hospitality – Kristyn Meyer Purchase of items for PTA
 - g. Need check for Island Packets to book 5th grade trip
 - h. Will write a check for All About Local- \$7350
 - V. Release of Funds
 - a. Cross Country (\$450); Harvest Fest; All About Local; Fun Run; Pumpkin Sales; Take/Dine Out; PTA Operations; Spirit Sticks; Teacher Stipends; Reflections, Hospitality
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VI. NEW BUSINESS-None

VII. ADJOURNMENT OF CLOSED SESSION- 6:44pm

General Session – 7:00pm

VIII. CALL TO ORDER- 7:02pm

IX. WELCOME: Kristyn Meyer, President

a. Introductions of Attendees

- i. In attendance: Lizzy Oas, Amy Coccia, Megan Verardo, Stefanie Garcia, Michelle Brown, Julie Ueltschi, Emily Dalton, Gina Sleppy, Sara Baumgardner, Kim Halamicek, Laura Dixon, Sarah McLaughlin, Erin Ueltschi, Lisa Erskine, Courtney Cunningham, Anna Belitski

X. TREASURER'S REPORT: Julie Ueltschi, Treasurer

a. Starting Balance: \$40,156.90

b. Expenses: \$4,281.22

c. Deposits: \$17,200.91

d. Ending Balance: \$53,076.59

e. Difference of \$6.30 noted between end of September and start of October balances- monthly charge for paper bank statement (will be refunded-look for check coming)

XI. PRINCIPAL'S REPORT: Anna Belitski, Principal

a. Good news: A/C is almost done. A few still need work but will be done soon

b. Temporary fencing was put up around units due to safety concerns- long term plan to be determined soon with risk management and facilities

c. Units are very user friendly and easy for substitutes or anyone to use- company will be offering training on thermostats when full installation is finished

d. Assembly: Kids loved it, very engaging for all age groups. Kid participation was great!

XII. PRESIDENT'S REPORT: Kristyn Meyer, President

a. Thank you to Kim Halamicek for taking over Dining Out and Stefanie Garcia for taking over spirit gear

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- b. The cost of doing business is going up- Currently \$2,500 in operating costs for PTA but this is expected to go up at least \$500 next school year so this is money PTA will need to raise
- c. VUEA- PTA needs to remain neutral so won't be talking about it or getting involved in any way. If you'd like more information you can talk to Kristyn Meyer privately

XIII. COMMITTEE REPORTS

- a. Teacher Representative - Sarah McLaughlin
 - i. Coffee cart: Thank you, teachers really appreciated it
 - ii. Kids are very excited about the Harvest Festival coming up
 - iii. Battle of the books is starting. Mrs. Senesac is coming back to help run that
 - iv. Assembly was great- all ages enjoyed it
 - b. All About Local – Kristyn Meyer
 - i. Please turn in books if you still have them at home ASAP. Can be returned to teacher or front office
 - ii. Sold 490 books! Goal was 400. Sold \$ 14,700 in value and school gets back 50%
 - iii. Books can still be purchased through the end of October and will be sold at the Harvest Festival or in the front office
 - c. Membership – Sara Baumgardner
 - i. 96 members
 - ii. All but one teacher are members
 - iii. Goal: 100 members. If reach 100 members in 100 days, get a special recognition for California PTA
 - iv. Please join!
 - d. Dining Out – Kim Halamicek
 - i. Emailing/calling local restaurants first, then will move on to larger chains if necessary
 - ii. On the Alley (Brophy Bros Partner): January- will donate back 20%
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- iii. Rincon Brewery: Possibly for March- will donate back 15%, alcohol not included
 - e. Spirit Gear - Stefanie Garcia
 - i. Staff orders when to 3D Prints and hopefully will have them back next week
 - ii. Still waiting on L and XL in youth sizes in tie-dye design- hoping to get before Harvest Festival
 - iii. Gear will be sold at Harvest Festival and hoping to sell once a month out front (maybe Fridays)
 - f. Reflections – Sara Baumgardner
 - i. Has officially kicked off
 - ii. YouTube link send out to all teachers (and posted in main office) with guidelines for all 6 art categories and entry forms
 - iii. Remind parents kids will need to email with questions from a non-VUSD email address (ie: parent's personal email)
 - iv. All reflections deadline: Friday 11/4 by 3pm
 - v. Theme: Show Your Voice
 - vi. Hoping to have medal ceremony at Hill Rd library. All who participate will be recognized at Dec assembly and displayed at Art Night
 - vii. Sara may offer a workshop at lunchtime to help with questions, advice, etc TBD
 - g. Harvest Festival – Kristyn Meyer
 - i. Pumpkin sales: 58 sold so far
 - ii. Order forms sent home. Can also be ordered online. Must be ordered by 10/10, but will have extra for purchase on site
 - iii. 3 committee meetings will be coming up
 - iv. Will be held in Sherwood Forest with entrance through the kindergarten gate. Food trucks to be out front
 - h. 5th Grade Update – Gina Sleppy
 - i. Cronies Dining Out- Nov 1: 20%, All day and alcohol included
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- ii. Ornaments for sale at Harvest Festival
- iii. Sees Candy fundraiser
- iv. Looking into cash donations from family/friends
- v. Toppers: 20%: Take out and alcohol included- will alternate with Cronies most likely
- vi. Idea raised: Put out a donation bucket at events for simple cash donations
- vii. May look into business sponsorship programs with banner displayed for "day-of" events
- i. Fun Run – Kristyn Meyer
 - i. Kick it off with hula hoop assembly on Oct 10
 - ii. Likely using Pledge Start for donations this year- each child gets their own page and all donations will come through the online platform only
 - 1. Kids can personalize page with a photo, write a little something, etc
 - iii. Actual fun run: Weel of Nov 7-10. May be a big buddy-little buddy run and whole school at the same time so may be moved to the large back field
 - 1. Parents welcome to come cheer on their kids
 - iv. Goal: 20k. Last year raised 16k
 - v. Will work on sponsorship for Fun Run
 - vi. If we raise a certain amount we may be able to have an assembly, get T-shirts, etc
- j. PAC – Sara Baumgardner
 - i. See attached notes
 - ii. Nov 3: School info night from 5:30-8pm
 - iii. Nov 4: First date to apply for school of choice and have until Dec 2
 - iv. Two spots are open for PAC

XIV. NEW BUSINESS

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- a. School newsletter deadline: October 14- Wants any info on Sees Candy Fundraiser, Fun Run, Dining out for Nov/Dec/Jan, Secret Shoppe dates, Parent/teacher conference, and anything else taking place in Nov and Dec
 - b. Lizzy Oas' husband builds surfboards and offered to build one for fundraising. Discussion of doing at social in February with silent auction vs as a raffle (people only have to spend small amounts of \$ for tickets so may raise more in the long run)
 - c. Will kids be allowed to dress up on Halloween? Being discussed, but likely not in costumes. Fun, festive Halloween clothes encouraged. Definite decision TBD.
- XV. ANNOUNCEMENTS & ADJOURNMENT-8:17pm
- a. Next PTA meeting November 1st at 7pm.
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